Senior Advisory Board Meeting
Wednesday, June 12, 2013
Lafayette, Senior Services

Board Members Present:
Ruth Gensert Jones, Robin Osborne, Bob Magin, and Diane Robison

Board Members Absent:
Carol Poore, Jay Ruggeri, Jean Gilmore (alternate 1)

City Council Liaison:
Brad Wiesley, City Council

Senior Services Staff:
Vern Swanagon, Senior Services Manager
Lorna Beard, Resource Specialist

Public representatives:
None

OPENING OF REGULARLY SCHEDULED MEETING
Robin Osborne called the meeting to order at 3:30 p.m. with the Pledge of Allegiance.
The May minutes were unanimously approved with the following correction: Balfour was misspelled.

ITEMS FROM THE PUBLIC:
None

CITY COUNCIL LIAISON REPORT:
Brad Wiesley reported:

- The new fire station will have an open-house on July 2 at 4:30 p.m. There will be tours and snacks provided.
- Wanaka Lake has more water following the snows and rains in April and May.
- The only water restrictions will be that watering will be restricted from 10 a.m. to 6 p.m. This will be a permanent restriction.

STAFF REPORTS
Vern reported:

- The fall guide is completed.
- Vern reported that Latte Day will begin at Josephine Commons and Birthday celebrations are now reinstated.
- State Inspection results:
    - Overall the results were good.
    - There were a few issues such as:

        - Volunteers and staff needed to know the Emergency Preparedness Plan; some information needed to be added.
        - Hand wash sinks needed to be addressed and hand washing logs maintained.
        - Log in for volunteers needed to be available.
        - Wait list needed to be done.
        - Future audits will be more difficult. Documentation is very important.
- Ruth asked Vern about volunteer training. Her concern is the process and that consistency is necessary.
    - Lori Wolf is responsible for volunteer food safety training and day to day assignments/assistance and will available to meet with volunteers on Thursdays.
    - A nutrition meal site coordinator substitute position, part-time, is in the works.

Lorna Beard reported:

- She is now supervising Lori Wolf. In addition, she and Vern will be taking over some of the administrative tasks to free Lori up for more time to work with volunteers, complete daily tasks, etc.
- Lorna is responsible for information and assistance to all Lafayette seniors.
    - Bob Magin asked how we respond to seniors in need or "at risk".
    - All agencies on aging have a way to funnel Lafayette resident's questions and concerns to her. She then forwards them onto the appropriate agency or contacts the agency for them.
- Lorna has put information in the Activity Guide on page 76 to assist people with haw to get in touch with her and who to call for different issues.
- Bob Magin asked how the needs are met for "at risk" seniors.
    - Sometimes the senior his/herself contacts us.
    - Sometimes the family contacts us.
    - Sometimes someone like Robin who is in health care advocates for a patient who is released from the hospital.
    - Marketing the ARCH website.
- Elder Justice Recognition Awards will be held tomorrow, June 13, 2013 at the Clerk and Recorder's Office.

COMMITTEE REPORTS:

ACC:

Robin was unable to attend the June meeting. She will report next month after she receives the minutes.

HOSPITALITY:

Cards sent by the Hospitality Chairman, Lela Rippeth 5/09/13- 6/12/13

Sympathy	0
Get Well	2
Thinking of You	24

HOUSING:
Carol was not present but Vern handed out the internal memo from Karen Westover.

- The plans were approved. There is no more input allowed.
- The "senior" designation had to be removed due to financing.
- Carports were eliminated.
- There will be a Community Building, just not the Hecla building.
- We are unable to regulate requiring Section 8 housing.
- There was an amendment to the original PUD regarding visitable units. The amendment will maintain the 60% visitable units and may exceed it with an additional 18 units.
- All visitable units will include zero step entries.
- There is a revised bedroom count with more one bedroom units and less 2 and 3 bedroom units

NUTRITION:

- Diane Robison reported nothing new but Vern mentioned that the activities for Older American's Month were successful.

FOUNDATION:

- Robin reported that that she has one interested person, Jack Williamson.
- EIN form 1120 filing due.
- Periodic report is due by July 31, 2013.

PROGRAMS FOR YOUNGER SENIORS:

- Ruth reported the Social Committee has been formed and that she has let Renee know that she is willing to help out.

COMMUNITY AWARENESS:

- Bob Magin discussed the goals. See response under Scheduled Agenda items.

SCHEDULED AGENDA ITEMS:

- Strategic Goals for 2013
  - We should eliminate PR/Marketing as a separate goal since each goal has that as a component.
  - We discussed whether or not to add Transportation as a Goal.
  - Community Awareness.
    - Bob Magin requested that we add the following statement: To systematically identify the needs of seniors in our community above Senior Watch.
- Openings for Senior Advisory Board
  - Board member positions--1 full member and an alternate member
  - Interview for Denise Ramunda is set for June 19, 2013 at 3 p.m. Robin Osborne, Bob Magin and Jay Ruggeri will interview with Diane Robison as an alternate.

        - Joyce Summers has not applied. We will ask Carol to contact her and tell her that if time commitment is a problem, the alternate position requires much less of a commitment.
- Aging Advisory board
    - Robin is in touch with Jack Williamson.
- Housing subcommittee discussion was tabled as Jay was not present.

ANNOUNCEMENTS:

- Brad told us that we needed to do a 10 minute presentation to the City Council on Tuesday, July 16, 2013 at 5:50 p.m. We need to outline our needs for financial support. We currently receive $500 as part of Vern's budget. This covers the cost of cards and postage as part of Hospitality as well as a donation to the Holiday Party. It was suggested that we could provide a subsidy for lifelines for those who cannot afford them or a VIA subsidy. The transportation suggestion had real support and Brad felt the council would look favorably on the request. Vern will have Lorna give us a ballpark figure tor the cost of VIA passes at the next meeting.

SUGGESTED AGENDA ITEMS for the July 10, 2013 meeting:

- Strategic Goals for 2013
    - Continue the discussion of the action plans for each goal.
- Housing subcommittee for Josephine Commons issues
- Openings for Senior Advisory Board
    - Board member positions--1 full member and an alternate member
    - Status on applicants for Senior Advisory Board
        - Denise Ramunda interview set for June 19, 2013. Bob Magin and Jay Ruggeri will report.
        - Joyce Summers--follow up by Carol Poore on Joyce's interest as an alternate.
- Discussions to have Carol Poore represent the Senior Advisory Board regarding Josephine Commons Phase II.

ADJOURNMENT:

5:30 p.m.

The next regularly scheduled meeting will be Wednesday, July 10, 2013 at 3:30 P.M. at Lafayette Senior Services.

Submitted by Diane Robison, Secretary
Signed by Vern Swanagon, Staff Liaison, in absence of Diane Robison