DRAFT Minutes July 23, 2013
Lafayette Cultural Arts Commission Meeting Minutes
Cultural Arts Classroom
Lafayette Public Library
775 West Baseline Road

Members Present: Stacey Bernstein (Chair), Karen Raforth (Vice Chair), Kate Simpson (Secretary), Susan Booker (Staff Liaison), Judy Richards (Treasurer), Steve Kracha (City Council Liaison), Meridith Grundei, Mike Adams

Members Absent: Mimi McDavid, Lynn Wooton

1. **Time called to order:** 7:01pm

2. **Public Participation**: Stephanie Weilert. Stephanie is a new resident to Lafayette and is interested in volunteering with the LCAC.

3. **Minutes of June 25, 2013 meeting:**
   Mike moved to approve the minutes with corrections. Judy seconded the motion. Motion passed unanimously.

4. **Project Updates & Reports**

- **Art Night Out:** Booker reviewed sales and logistics of June ANO. Group discussed safety concerns with Hula Hoop vender and bikes on the Plaza.
- **AOTS: See & Respond! Update:** Booker updated group on event timeline, submission statuses, and provided an overview of the Meet the Artist Planning Meeting.
- **Arts in Community Grants:** Stacey updated the Board on grant statuses, corrections made to the budget spreadsheet, and grant applicants responses to offered grant totals.
- **Review budget presentation to City Council:** Stacey updated Board on presenting the 2014 Budget Request presentation to City Council.
- **Spring 2014 Masquerade Update**: Stacey informed Board that the Planning Subcommittee has been unable to meet. Board reviewed one-sheet description. Stacey will organize upcoming Subcommittee meeting for Aug/Sept.
- **Annual Calendar Status Report – Booker (15 minutes)** Booker presented an updated version of the Cultural Arts Calendar. Booker and Kate will meet to break out project management time needs, and commitments, etc and report back to Board where support is needed.

5. **Reports**

- **Chair's Report:** Nothing more to report.
- **Treasurer's Report:** Booker presented current budget. Judy moved to reorganize presentation of budget, allowing her and Booker to review budget in current month meeting, and present formal update a month behind. Stacey seconded this motion. Motion passed unanimously.
- **City Council Liaison:** Steve updated group on the upcoming Traveler Dedication Ceremony and offered accolades on a strong budget presentation.
- **Staff Liaison Report:** Nothing more to report .
- **Public Art Committee:** Stacey updated Board on PAC efforts to fundraise for purchase and installation of Surveying Our Future. Stacey updated Board on details and volunteer needs for the Art on the Street Meet the Artist Reception.
- **ARTS!Lafayette**

6. **Member Updates – 2 minutes each**

7. **Next Regular Meeting**: August 27, 2013

8. **Adjournment:** 8:56pm

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Stacey Bernstein, LCAC Chair

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Kate Simpson, LCAC Secretary