



Lafayette Fire Department

Fire Code Self-Inspection Guide Sheet

Building Address:

- Legible from the street.
- All rear and side access doors should be addressed or labeled to indicate the space or business it serves.

On-Site Fire Hydrants:

- No obstructions within 3' of the sides and rear and unobstructed from the front.
- Clear height to bottom of large hose outlet of at least 1 foot.
- Hydrants subject to vehicular damage must properly protected from vehicles.

Knox Box:

- *Contains proper keys & applicable access codes for your business.*

Fire Protection Systems:

- Systems properly inspected & maintained:
- Fire sprinkler system
- Fire alarm system
- Fire standpipe system
- Commercial cooking hood system
- Fire department connection (FDC) on exterior of the building is unobstructed – protective caps or covers.

Rubbish Containers:

- Containers should not be located where subject to smoking materials or ignition sources.
- Dumpsters greater than 5-1/3 cubic feet provided with lids.

Portable Fire Extinguishers:

- Minimum 5-pound A-B-C type for general-purpose areas.
- 75 feet maximum travel distance.
- K-rated extinguisher for commercial kitchen hood systems.
- Annual inspection required.
- 6-year maintenance for dry chemical or water extinguishers.
- 12-year hydrostatic test and maintenance for dry chemical or water extinguishers.
- 5-year hydrostatic test for carbon dioxide (CO₂) extinguishers.

Combustible Rubbish:

- Removed at least daily.
- Stored in approved containers located in approved locations.

Storage of Materials and Equipment:

- No storage in aisles or corridors.
- Maintained 2 feet below ceiling.
- Maintained 18 inches below sprinkler head deflectors.

Combustible Storage:

- Must be orderly and not present a hazard to people.
- Storage is prohibited in:
 - Boiler room
 - Mechanical room
 - Electrical equipment room

Fueled Equipment:

- Storage prohibited within buildings, unless specially designed for that purpose.

Means of Egress:

- Clear and unobstructed at all times.
- Path of exit travel clearly identified.
- Doors easily distinguishable as an exit door.
- Emergency power/lighting operational.

Exit Door Locks:

- Operational and appropriate for exit type.
- Must be operable from inside without use of keys, special effort or special knowledge during normal business hours.

Panic Hardware (if applicable):

- Operational and appropriately located on or about the door.

Exit Lights:

- Operational and visible from means of egress.
- Illuminated when building is occupied.

Electrical Hazards:

- Portable electric heaters should be 3 feet from combustible materials.
- All electrical cords should be in good condition with no abrasions, cuts, splits, or frays. Plug connections should not be altered or damaged.
- Extension cords should be used only with portable equipment.
- Electrical outlets shall have approved protective covers.
- Electrical control panels front area unobstructed for a minimum width of 30 inches and a height of 6 feet.
- Electrical panels breakers properly labeled.
- Breakers or protective blanks are required on all panels.

Flammable and Combustible Liquids:

- No smoking in storage or use areas.
- Where permitted indoor storage shall not exceed 10 gallons.
- All storage shall be in approved flammable liquid storage containers.

Hazardous Materials:

- All materials should be stored in approved containers.
- Storage areas should be identified by signs or placards.

Contact the Lafayette Fire Prevention Bureau (303-661-1202) for chemical specific storage, use and handling requirements.