City of Lafayette

PLANNED UNIT DEVELOPMENT (PUD) REVIEW Application Form **Community Development Department**

A complete application must be received 30 days prior to the Planning Commission meeting.

Name of Subdivision _____ Date Filed _____
Applicant _____ Amount Paid _____
Address _____ File Number _____
Phone _____ Fax: _____ E-mail _____

Date of First Pre-Application Conference _____ Fee Paid _____
Date of Second Pre-Application Conference _____ Fee Paid _____

Intent

It is the intent that Planned Unit Developments (P.U.D.) promote the most beneficial and creative development of land within the City of Lafayette. Through the use of P.U.D. regulations, it is intended to permit greater flexibility in the location of buildings, mixtures of land use, open space and consequently, more imaginative design for development than would be generally possible under conventional zoning or subdivision regulations. These regulations are also intended to promote a high level of landscaping and open space amenities, convenient and safe vehicular circulation, and creative residential, commercial and industrial development consistent with the Lafayette Comprehensive Plan and other approved plans of the City.

Required information to be submitted with this form: (refer to Development and Zoning Code for complete listing)

1. An accurate site plan drawn at a scale of 1" equal to 100' or a division of 100 by an even number, which shall include (10 copies folded):
   a. All buildings and other improvements.
   b. Ingress, egress, parking, and loading areas.
   c. Landscaping and tabulated data, fence, and screening size, shape, height, and location of all signs.
   d. Location of service and refuse collection areas.
   e. Location and type of outdoor lighting.
2. Architectural drawings of the buildings including all materials to be used for the project.
3. An explanation of each variation from the Development Code and why it improves the proposal.
4. A vicinity map 1' to 500' extending at least 500' beyond the property boundaries, and a review of how proposed changes would impact nearby properties.
5. Submission shall include a JPEG image, an optimized PDF, and an 11" x 17" copy of each drawing.
6. Updates to engineering plans, if applicable to include any of the following, if relevant:
   a. Utility Plan
   b. Street Profiles
   c. Drainage Plan
   d. Geological Stability
   e. Construction Drawings
   f. Traffic Report
7. A public hearing fee shall be included with all applications requiring a public hearing. This fee does not include the cost of publishing public notices or postage.
8. Mailing labels and funds for first class postage for all property owners within 750' of the boundaries of the property and a list and map of those owners.
9. Certification of Mineral Interest Notice completed. (See page 2 of this application.)
10. Copies of the neighborhood meeting sign-in sheets as well as comment cards received by the applicant at the neighborhood meeting shall be submitted per Section 26-16-3(b).

Pre-application conference(s) with the community development director or director's representative is required prior to submitting an application. Fees associated with the pre-application conference must be paid at the time of the conference.

A P.U.D. requires a meeting with the Planning Commission and another before City Council. The applicant or a duly authorized representative, must be present at any and all public meetings to answer any questions raised by the Planning Commission or the general public.

Please note that additional water rights and park fees may be due.

I hereby certify that I am the legal owner(s) of record of the property being considered fora P.U.D. review and that the information contained herein is true and accurate to the best of my knowledge.

_____ _____
Owner/Applicant Signature(s) Date

Costs of Legal Notice in the Newspaper are paid by the Applicant.

CERTIFICATION OF NOTICE PURSUANT TO C.R.S. 24-65.5-103

The undersigned do(es) hereby certify that an examination of the records in the office of the County Clerk and Recorder was made in accordance with C.R.S. 24-65.5-103 *et seq.* and

(check applicable box and fill in the information)

☐ Thereafter, on _____, 201__, which is not less than thirty (30) days before the date scheduled for the initial public hearing, or, which is not less than thirty (30) days before the date of submittal of an application for staff action, on the application for the development known as _____, notice was sent, by first class mail, to the below-named mineral right owner(s) as listed in the records of the County Clerk and Recorder, containing the time and place of the initial public hearing, or the date of submittal of an application for staff action and contact information of the Community Development Department, the nature of the hearing or staff action, the location and legal description of the property that is the subject of the hearing or staff action, and the name of the applicant(s).

Listing of Mineral Right Owner(s):

Name(s):	Address:
_____	_____
_____	_____
_____	_____

☐ Such records do not identify any mineral right owners.

_____ Development Applicant's Signature

_____ Surface Owner's Signature

_____ Print Name

_____ Print Name

Acknowledgment
State of Colorado)
County of _____) ss
The foregoing instrument was acknowledged before me this ___ day of _____, 201_, A.D. by _____ of _____, as Applicant of the property described hereon.
Witness my hand and official seal.
My commission expires _____.

_____
Notary Public

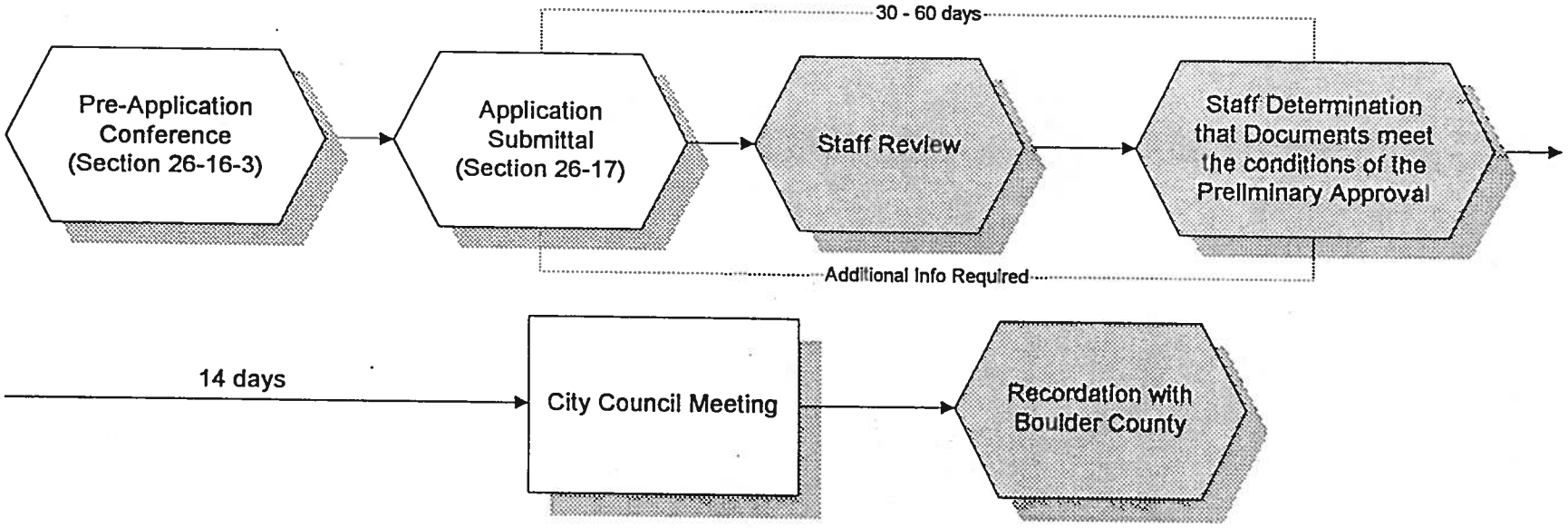
Acknowledgment
State of Colorado)
County of _____) ss
The foregoing instrument was acknowledged before me this ___ day of _____, 201_, A.D. by _____ of _____, as Owner of the property described hereon.
Witness my hand and official seal.
My commission expires _____.

_____
Notary Public

FAILURE TO PROVIDE THIS CERTIFICATION, INDICATING COMPLIANCE WITH C.R.S. 24-65.5-103 *ET SEQ.*, IS LIKELY TO RESULT IN A CONTINUANCE OF THE HEARING OR STAFF ACTION.

Costs of Legal Notice in the Newspaper are paid by the Applicant.

FINAL PLANS - SUBDIVISIONS and PUDs [Sections 26-16-3(b), 26-16-4, 26-16-5]



Notes: Shaded boxes represent tasks completed by City staff.
Squares represent public meetings or hearings.
Entire Platting Process - Estimated Time
* Sketch Plan - 30 to 120 days
* Preliminary Plan - 60 to 120 days
* Final Plan - 30 to 90 days