



Telecommunications Facility Review Application Form

Community Development Department

An application must be received at least 30 days prior to the Planning Commission meeting.

Applicant _____ Date Filed: _____
 Address _____ Amount Paid: _____
 Phone _____ File Number: _____
 Fax: _____ E-mail _____

Date of First Pre-Application Conference _____	Fee Paid _____
Date of Second Pre-Application Conference _____	Fee Paid _____

Required information to be submitted with this form:

1. An accurate site plan drawn at a scale of 1" equal to 100' or a division of 100' by an even number, which shall include:
 - a. All buildings and other improvements, leasehold area, parcel boundaries
 - b. Ingress, egress, parking, and loading areas
 - c. Landscaping and tabulated date, fence, and screening
 - d. Location and type of outdoor lighting
 - e. Proximity to residential structures and residential district boundaries
 - f. Nature of uses on adjacent and nearby properties
 - g. Surrounding topography
 - h. Surrounding vegetation and tree foliage.
2. Facility elevations, including information on all exterior materials, colors, and height and photo simulation of proposed facility and equipment.
3. Telecommunication Facility Plans.
4. Submission shall include both a JPEG image and an 11" x 17" copy of each drawing.
5. Statement including an explanation of the need for the facility; an evaluation of the criteria set forth in Sections 26-22.5-4 and 26-22.5-5; and a description of availability of suitable existing towers and other structures.
6. A public hearing fee shall be included with all applications requiring a public hearing. This fee does not include the cost of publishing public notices of postage.
7. Mailing labels and funds for first class postage for all property owners within 750' of the boundaries of the property and a list of those owners.
- 8.. Certification of Mineral Interest Notice completed. (See page 2 of this application.)

Complete the following information

1. Proposed use: _____
2. Location and address of proposed use: _____
3. Current zoning _____

Pre-application conference(s) with the planning director or director's representative is required prior to submitting an application. Fees associated with the pre-application conference must be paid at the time of the conference.

The applicant or a duly authorized representative must be present at any and all public meetings to answer any questions raised by the Planning Commission or the general public.

I hereby certify that I am the legal owner(s) or contract purchaser of the above-described property; that I desire to apply for a Telecommunication Facility Review and that the information contained herein is true and accurate to the best of my knowledge.

Owner/Applicant Signature(s) _____ Date

Costs of Legal Notice in the Newspaper are paid by the Applicant

CERTIFICATION OF NOTICE PURSUANT TO C.R.S. 24-65.5-103

The undersigned do(es) hereby certify that an examination of the records in the office of the County Clerk and Recorder was made in accordance with C.R.S. 24-65.5-103 *et seq.* and

(check applicable box and fill in the information)

- Thereafter, on _____, 201__, which is not less than thirty (30) days before the date scheduled for the initial public hearing, or, which is not less than thirty (30) days before the date of submittal of an application for staff action, on the application for the development known as _____, notice was sent, by first class mail, to the below-named mineral right owner(s) as listed in the records of the County Clerk and Recorder, containing the time and place of the initial public hearing, or the date of submittal of an application for staff action and contact information of the Community Development Department, the nature of the hearing or staff action, the location and legal description of the property that is the subject of the hearing or staff action, and the name of the applicant(s).

Listing of Mineral Right Owner(s):

Name(s):

Address:

_____	_____
_____	_____
_____	_____

- Such records do not identify any mineral right owners.

Development Applicant's Signature

Surface Owner's Signature

Print Name

Print Name

Acknowledgment

State of Colorado)

County of _____)^{ss}

The foregoing instrument was acknowledged before me this ___ day of _____, 201_, A.D. by

_____ of _____,

as Applicant of the property described hereon.

Witness my hand and official seal.

My commission expires _____.

Acknowledgment

State of Colorado)

County of _____)^{ss}

The foregoing instrument was acknowledged before me this ___ day of _____, 201_, A.D. by

_____ of _____,

as Owner of the property described hereon.

Witness my hand and official seal.

My commission expires _____.

Notary Public

Notary Public

FAILURE TO PROVIDE THIS CERTIFICATION, INDICATING COMPLIANCE WITH C.R.S. 24-65.5-103 ET SEQ., IS LIKELY TO RESULT IN A CONTINUANCE OF THE HEARING OR STAFF ACTION.