

**STAFF REPORT**

To: Gary Klaphake, City Administrator *G.K.*  
From: Douglas Short, P.E., Public Works Director  
Date: November 2, 2006  
Subject: Approval of Contract / Remodel of Water Reclamation Facility  
Administration Building / Jeffrey Hill Construction

**Recommendation:** The approval of a contract with Jeffrey Hill Construction Co, for the remodel of the Water Reclamation Facility Administration Building

**Background:** The Administration Building was built in the early 1990's. The building includes a workshop, garage, and storage room. During recent upgrades, room was added to new buildings to meet the growing needs of the staff.

Staff requested and was allocated funds for the remodel of the Administration Building in the 2006 budget. Staff attempted to contact all contractors in the area that specialize in such projects, then sought proposals from those whose work fit the needs of the project. The criteria used included experience in work in size, type and willingness to work on the project. Staff received two proposals for the work, as follows:

Jeffrey Hill Construction	\$37,154.20
Silver Contracting, LLC	\$38,628.00

It is our opinion that the proposal provided by Jeffrey Hill is more responsive to the needs of the project and, with the lower price, provides greater value to the City.

**Fiscal Impact:** The project was anticipated in the 2006 budget, with \$25,000.00 allocated. An additional \$18,000 was allocated (account 42-404-9522) in the 2007 budget to meet the needs of the project.

**Attachments:** None