

City of Lafayette
City Council Goals
2006-07
Third Quarter Progress Report

Statement of Vision

Lafayette's panoramic view of the Rocky Mountains inspires our view into the future. We value our heritage, our unique neighborhoods, a vibrant economy and active life-styles. We envision a future that mixes small town livability with balanced growth and superior city services.

Economic Activity

Goal Statement:

A. Lafayette will foster and encourage new economic activity to achieve a balanced, vibrant and sustainable economy.

Objectives:

A.1-06 Support economic development activities; encourage the expansion of existing businesses and strive to attract new businesses in appropriate areas.

Analysis: Obtain information about existing business needs, including expansion plans, in part by attending Chamber Board and LOTA meetings. Become recognized in the region as a community supporting business growth by routinely contacting local nonresidential landlords and property owners to maintain list of available commercial space. Provide counsel to businesses on what incentives are available and appropriate to them. Recommend economic incentive packages to City Council or to the Urban Renewal Authority as appropriate.

Timeline: On-going

Measurement: Regular reports to the City Council on the status of existing economic development incentive packages. Presentation of economic incentive requests to City Council or Urban Renewal Authority as appropriate.

Assigned to: Bonnie Star, Community Development Director

Progress: 6 month report on status of all economic development agreements provided to City Council mid-August 2006. Presented the following economic development incentive request to Council: March 7, 2006 Hanna's Deli (LURA loan), September 5, 2006 DESCO for Target, September 5, 2006 LOTA request for event funding.

A.2-05 Promote mixed use / diverse development, focusing on Public Road and the Wal-Mart / Albertsons redevelopment area.

Analysis: Supervise sketch planning process of redevelopment area. Devote resources, both personnel and financial, to support business growth on Public Road. Attend Lafayette Old Town Association meetings to provide information, advice, and support activities as appropriate.

Timeline: Complete Sketch plan by September, complete entitlement process by year-end. Attend and participate in LOTA meetings.

Measurement: Quarterly reports to City Administrator; Sketch submittal to Planning Commission.

Assigned to: Bonnie Star, Community Development Director

Progress: Regularly attend LOTA meetings; coordinate payments for Home for the Holidays; provided funding for CCRA conference; contributed some funds to Flea Market toward decorative historical mural and to Cannon Mine for fencing; designed themed street signs. Contracted with consultant to process planning process for 22 acre area; conducted stakeholder interview; workshops with LURA on May 16, June 19, July 11, and September 25; conducted developer's panel; held open house on October 12. Process included dedicated section of City's website and email alerts to registered parties.

A.3-05 Create Urban Renewal design guidelines for Public Road portion of Urban Renewal District.

Analysis: Draft design guidelines to be applied to architectural improvements applying to Urban Renewal portion of Old Town.

Timeline: Review by LURA ARC 2nd Qtr 2006, Planning Commission and LURA in 3rd Qtr 2006.

Measurement: Adoption by LURA.

Assigned to: Bonnie Star, Community Development Director

Progress: Guidelines are done, approved by LURA ARC, and are awaiting 2007 agenda opportunity to present to LURA for consideration.

A.4-06 Create a long range economic development plan.

Analysis: Obtain consensus of the City Council on the direction for economic activity for Lafayette through the development of a 5-year plan.

Timeline: Completion in 1st Qtr. 2007.

Measurement: 4th Quarter 2006, hold City Council workshop to review past activities and initiatives, review opportunities, and review draft 5-year plan.

Assigned to: Bonnie Star, Community Development Director

Progress: This goal has taken a different tact due to an unanticipated opportunity to have initial economic development assessment work performed by State Office of Economic Development. This assessment will incorporate Council workshop. In order to take advantage of this opportunity, we will work in accordance with the State's timetable.

Community Life

Goal Statement:

B. Lafayette supports our citizens' active lifestyles and diverse interests. We support and enhance the community's vitality by making Lafayette a place of inclusiveness, health, learning, culture and recreation.

Objectives:

B.1-06 Develop a Quality of Life Master Plan, and amend the 2003 Comprehensive Plan to include a Quality of Life section.

Analysis: Workshop with City Council to define expectations of plan. Identify various stakeholder groups and conduct meetings with such groups, as necessary, to identify and assess the needs within the community.

Timeline: 4th Quarter 2006

Measurement: Propose new plan or amendment to Comprehensive Plan to Council for adoption.

Assigned to: Michele Seipp, Community Life Director
Curt Cheesman, Recreation Director
Phillip Patterson, Planning & Building Director

Progress: Director Patterson, Seipp and Cheesman have begun investigating the range of options other cities have used to incorporate elements of "Quality of Life" into their formal city plans. The Council workshop originally scheduled for 4th quarter 2006 has been delayed until February 2007 due to a very full Council Workshop schedule in 2006. At that time staff will present a variety of examples from other cities, and a proposal for what might work best for Lafayette.

B.2-05 Support in-stream flow water right in Coal Creek.

Analysis: City will monitor State's review of Coal Creek, minimum stream flows.

Timeline: 4th Quarter 2006

Measurement: Council review / approval of staff report

Assigned to: Gary Klaphake, City Administrator

Progress: The State Department of Natural resources is looking to set hearings and consider minimum stream flows. We have been working with Louisville on a joint effort with Superior, Erie, Louisville and Lafayette

B.3-05 Promote maintenance and stewardship of open space by establishing a natural resource specialist.

Analysis: 2007 Budget Process

Timeline: 1st Quarter 2007

Measurement: Inclusion in 2007 budget

Assigned to: Monte Stevenson, Parks, Open Space & Golf Director

Progress: Funds for hiring an Open Space manager were cut from the 2006 Budget. Funds were re-instated and approved by Council in the 2007 Budget. We are currently receiving applications until November 16, 2006. Interviews are scheduled to occur on November 30th and December 1st and hiring for January 2, 2007.

B.4-05 Explore means to reduce energy costs in all City facilities.

Analysis: Consult with a utilities auditor and investigate available current technologies.

Timeline: Research of possible savings in 2nd Quarter 2005, 1st Quarter 2006 on implementation.

Measurement: Cost analysis report to City Council 4th Quarter 2006

Assigned to: Curt Cheesman, Recreation Director

Progress: On October 24, 2006 Staff met with John Canfield, Consultant for the Governor's Office of Energy Management, to explore possible energy savings. Council Workshop is scheduled for November 21, 2006 to discuss the possible direction and costs of an energy audit.

B.5-05 Develop five-year plan for Rec. Center and Rec. programs.

Analysis: Develop a strategic plan for the purpose of maximizing services, revenues and resources. Continue to review new programs resulting from current and emerging market trends, review existing policy and procedures, and plan for future capital requirements with the following focus areas:

- Budget – Manage revenues, expenditures, current levels of tax support, and future plans to expand revenue streams while stabilizing expenditures.
- Industry – Maintain competitive position in industry through regular evaluation and enhancement of services and facility amenities.
- Marketing – Research market segmentation and target markets. Add focused advertising toward previously untapped and diverse market groups.
- Partnerships – Establish collaborations with local businesses, agencies, schools and competitors to

promote participation and generate new sources of revenues.

- Capital Improvements – continued emphasis on effective maintenance and quality renovations / improvements.
- Risk Assessment – Perform regular assessment of local competitors, economic outlook, and other market-related factors.

Timeline: 3rd Quarter 2006

Measurement: City Council Workshop

Assigned to: Curt Cheesman, Recreation Director

Progress: City Council Workshop was held August 1, 2006. The discussion included all aspects of the strategic five year plan for the Recreation Center and programs.

Community Development

Goal Statement:

C. Lafayette plans and builds inclusive and sustainable neighborhoods, quality commerce centers and people friendly gathering places.

Objectives:

C.1-06 Increase accessibility within the community.

Analysis: Workshop with City Council to define expectations. Establish a task force of specialists and lay-persons to assist in determining current levels of accessibility within community; identify and quantify the demographics of the community; and, determine level of accessibility that is needed within community.

Timeline: 3rd Quarter 2006

Measurement: Submit non-agenda summary to City Council, followed by code amendments as necessary.

Assigned to: Phillip Patterson, Planning & Building Director

Progress: This goal workshop has been deferred due to City Council workshop scheduling conflicts. A workshop is scheduled for January 2, 2007.

C.2-06 Encourage more Affordable Housing.

Analysis: Examine, measure, and report progress regarding recommendations contained in the City's 2001 Housing Study.

Timeline: 1st Qtr. 2007, in preparation for 2007 budget discussions.

Measurement: Prepare reports to City Council outlining recommendations (3rd Quarter, 2006). Propose programs and funding options (First Quarter, 2007).

Assigned to: Bonnie Star, Community Development Director

Progress: Move initial steps into 2007 given workload priorities and available City Council workshop time.

C.3-06 Promote the extension of S. Boulder Road for economic development with CDOT, DRCOG and surrounding communities.

Analysis: S. Boulder Road extension submitted in the 2007-2012 DRCOG TIP funding process and awaiting the next funding cycle to resubmit.

Timeline: Next TIP cycle in 2008

Measurement: Provide non-agenda updates to Council.

Assigned to: Doug Short, Public Works Director

Progress: The effort of Widening South Boulder Road (SBR) from Lamont Does Park to 120th with intersection improvements to SBR and 120th was submitted in the 2007-2012 TIP funding process earlier this year. During the 2008 TIP cycle the extension of South Boulder Road from 120th east to Broomfield's 160th Avenue will be submitted for funding.

C.4-05 Inventory all properties 50+ years old for historic preservation.

Analysis: Estimate how many properties will be included in a survey, obtain estimated costs for survey, and submit request for grant to State Historical Fund.

Timeline: 3rd Quarter 2007

Measurement: The first measurement would be the award of the grant. If the grant is awarded the second measurement would be hiring the consultant to complete the survey, and the third measurement would be completion of the survey.

Assigned to: Phillip Patterson, Planning and Building Director

Progress: A general survey was conducted during the summer of 2006 by a CU intern. One-hundred-sixty-one (161) properties with structures built prior to 1957 were recorded and photographs taken (where possible). This information was used by preservation specialist Cathleen Norman to recommend 30-40 properties for intensive surveying. A grant application will be submitted by November 15, 2006 requesting funds to conduct the intensive survey of the selected properties.

C.5-05 Consider incentives to increase preservation of significant historic structures.

Analysis: Work with the Historic Preservation Board to define significant historic structures; review possible incentives such as city property tax relief, reduced use tax on building permits, and other possible incentives; and, possibly develop criteria. Submit proposed draft to affected departments (Finance, County Assessor's Office, City Attorney, etc.) for comments.

Timeline: 2nd Quarter 2006

Measurement: Presentation of proposal to City Council

Assigned to: Phillip Patterson, Planning and Building Director

Progress: The City Council expressed consensus to discuss including \$5,000 in the 2007 budget to support a zero percent interest loan program and design assistance program for land-marked properties. The City Council also agreed that the City Attorney should pursue adding variance criteria for land-marked structures.

C.6-05 Determine areas that would benefit from sub-area planning and review Gateway Plan for possible adoption of all or part of the plan.

Analysis: Identify areas within the City that would benefit from sub-area planning. Determine possible benefits. Review existing applicability of the Gateway Plan components, subject to consideration of its date and existing Comprehensive Plan.

Timeline: 4th Quarter 2006.

Measurement: City Council workshop presentation

Assigned to: Phillip Patterson, Planning and Building Director

Intergovernmental Relations

Goal Statement:

D. Lafayette develops and promotes local and regional relationships: working with our neighbors to ensure safety, efficiency, economies of scale, opportunities for expanding services and protection.

Objectives:

D.1-06 Promote Lafayette Schools as first choice.

Analysis: City Council will designate a Council member to monitor school initiatives. Staff will schedule joint meeting with BVSD Board.

Timeline: On-going

Measurement: Reports from Council Liaisons

Assigned to: City Council members

Progress: Councilor Cameron agreed to serve as Council Liaison to the BVSD. She has reported on school initiatives to the Council throughout the year. On September 7, 2006, Council met with the Boulder Valley School District Board of Directors. On September 19, 2006, BVSD presented Bond Issue 3A / School Improvements / Council passed a resolution in support of the measure.

D.2-06 Expand regional relationships and partnerships with Lafayette's neighbors.

Analysis: City Staff will make contacts and schedule meetings with neighboring governing bodies.

Timeline: Two meetings in 2006 and 2007

Assigned to: Gary Klaphake, City Administrator

Progress: January 3, 2006 – Dinner with Boulder County Commissioners, January 17, 2006 – Meeting with Northern Colorado Water Conservancy District, April 4, 2006 – Discussion with Senator Brandon Shaffer and Representative Paul Weissmann, September 14, 2006 – Dinner with Erie Town Board of Trustees, October 18, 2006 – Hosted Fall Dinner and Meeting / Colorado Municipal League District 3, The Lafayette Library Board initiated and conducted a joint meeting with the boards from the Weld Library District and the Mamie Doud Eisenhower Library in Broomfield on March 27, 2006. The boards discussed issues raised by shared boundaries, and proposed ideas for a joint Summer Reading Program in 2006.

City Services

Goal Statement:

E. Lafayette strives for a safe, strong, inclusive and forward looking community by delivering high quality and cost effective City services.

Objectives:

E.1-06 Develop a plan and budget to replace Boulder County Paramedics and implement ambulance service in 2007.

Analysis: City staff will, based on staff's 2005 analysis of ambulance issues for the City of Lafayette, present a budget and implementation plan for ambulance service. This plan will provide the best possible ambulance service for the citizens of Lafayette and will be presented to City Council at a workshop.

Timeline: 2nd Quarter 2006

Measurement: City Council Workshop presentation

Assigned to: Gerry Morrell, Fire Chief

Progress: On June 19, 2006, in a Council Workshop, the ambulance implementation guide was presented to Council along with a tentative budget. Council approved the plan and we are in the process of bringing the ambulance service into the Fire Department in January 2007.

E.2-05 Promote State Highway 7 realignment as #1 transportation issue / Denver Regional Council of Governments (DRCOG) & CDOT priority and monitor traffic impacts to Pioneer School and the neighborhood.

Analysis: None

Timeline: 2008 for completion of Corridor Optimization Study (COS)

Measurement: Provide non-agenda updates to Council

Assigned to: Doug Short, Public Works Director

Progress: The first attempt to form the COS Task Force failed for lack of support, a second meeting has been set for November 14, 2006 in an attempt to move forward the COS Task Force. The Town of Erie and the City of Lafayette have met and agreed to pursue realignment strategies with CDOT if the COS process does not go forward.

E.3-05 Coordinate plan for the new Exempla satellite fire station.

Analysis: None

Timeline: 3rd Quarter 2006

Measurement: City Council Workshop presentation

Assigned to: Gerry Morrell, Fire Chief

Progress: The land for the proposed site has been set aside to the City and is located on the northeast corner of Exempla Circle. The City Attorney is in the process of getting the legal information together so that a General Improvement District can be formed. The members of that district will then need to vote for a mil levy tax that will be used to fund the building and furnishing of the new fire station tentative vote will be in April 2006. The City Attorney has recommended the formation of an SID to generate the revenues for building and equipping the new fire station. A meeting was held with David Hamm of Exempla and Jim Vasbinder from Ektin/Johnson to discuss the formation of the district. They have hired the Davis Partnership, to do the preliminary design work for the new fire station. Staff is reviewing the first set of plans.

E.4-05 Create an off-leash dog park.

Analysis: the Dog Park Task Force, (DPTF) was created in January of 2005 to research the possibility of a future dog park in Lafayette. We held a public meeting on March 17th to gather feedback from the citizens. This feedback went to the DPTF for evaluation in April 2005. the proposed Dog Park was part of the 2006 budget.

Timeline: 3rd Quarter 2006

Measurement: Council approval and final construction of Dog Park

Assigned to: Monte Stevenson, Parks, Open Space & Golf Director

Progress: Timeline pushed back to 4th quarter 2006. Council approved funding for a dog park as part of the 2006 Budget. Council approved the contract for the dog park fence and trail on October 3, 2006. Dog Park Regulations (Ordinance No. 57, Series 2006) were approved on first reading November 8, 2006). Construction is set to begin November 2006, targeted for completion by year's end.

Process and Procedures

Goal Statement:

F. Lafayette establishes rules and norms to enable City Council to function effectively as a governing body and establishes procedures to facilitate optimal partnership between council, staff and the public.

Objectives:

F.1-06 Develop Council Procedures manual containing meeting procedures, council-staff roles and responsibilities, communication, citizen involvement and budget review process. Develop a quick-read brochure or booklet as a companion piece for the public.

Analysis: Research procedures and protocols utilizing Lafayette Municipal Code, Colorado State Statutes, Colorado Municipal League, International Municipal Clerks Association, Roberts Rules of Order and other Cities' practices. Review draft with Council.

Timeline: 2nd Quarter 2006

Measurement: Present complete manual and brochure to Council

Assigned to: Susan Koster, City Clerk

Progress: City Council Workshops were held to review a draft of the Lafayette City Council Handbook on June 6, July 5, and November 8, 2006. The Handbook and Brochure are on track for completion by year's end.

F.2-05 Rework Chapter 80, City Code, to include open space language in appropriate sections and to designate all open space holdings pursuant to Code definitions.

Analysis: Work with Lafayette Open Space Advisory Committee (LOSAC) to resolve discrepancies in Code and assign designations.

Timeline: 2nd Quarter 2007

Measurement: City Council approval of Code / designation

Assigned to: Monte Stevenson, Parks, Open Space & Golf Director

Progress: Open Space language was included in the Code and approved by Council on June 6, 2006 (Ordinance No.

22, Series 2006) including the establishment of LOSAC as a committee as first promulgated by Resolution 1992 – 33 (Article VI, Section 80-90). Council designated all open space properties described on Table 1 of the Open Space and Trails Master Plan 2005 on July 5, 2006 (Resolution 2005-32). Stephenson-Nelson was later officially designated as open space in Resolution 2006-27 on July 18, 2006. As a follow up, Open Space Rules and Regulations (Ordinance No. 39, Series 2006) was adopted by Council on September 19, 2006.

ADDITIONAL PRIORITIES

Community Life

- Promote Early Childhood Development Activities
- Ensure that the Recreation Center is economically accessible to all in the community and culturally responsive.
- Investigate additional headcount for the Arts
- Create Community Chest (One Lafayette)
 1. One Lafayette disbursed over \$42,000 to local social service non-profits.
- Investigate Comprehensive Cultural Art Plan
- Ensure Lafayette is a quality place to raise a family (focus areas mentioned: Domestic Violence, Child Abuse, Education, Cultural)
 1. The police department continues to have Detective Woelfel assigned to the Boulder County Domestic Violence Task Force. In 2007, the department will be adding a second officer to the Domestic Violence Task Force.
 2. Monthly meetings with Safehouse are conducted as well as department wide roll call training on domestic violence and the correct use of victim advocates.
 3. The Police Department continues to have a Detective assigned to youth crimes which include child abuse investigations. We have a detective assigned to the Boulder County Child Abuse and Sexual Assault Team.
- Develop indicators to measure quality of community life
- Encourage more public arts projects
 1. Wal-Mart increased their contribution to public art by \$30,000, allowing art to be installed along the trail on the north side of the Wal-Mart site.
 2. "Towns.Woman" art piece was dedicated September 30, 2006.
- Explore City non-smoking issue
 1. The Colorado Clean Indoor Air Act C.R.S. 25-14 became effective July 1, 2006. The City is in compliance with the provisions of this act. The act extends to all local bars, restaurants, and places of employment.
- Initiate ordinance to change public art contribution on public projects from 1% to 2%.
- Require Master plan from Library Board pursuant to City Charter.
 1. The Library Board presented a 3 year Strategic Plan to City Council at the October 3, 2006 workshop.

Community Development

- Revisit Great Park Development Strategy
 1. On March 7, 2006, a Council Workshop was held to present a cost analysis for developing Phase 1 of the Great Park. On March 21, 2006 Phase 1 costs reflected in the 2006 budget were presented for a baseball field and dog park to Council. Council asked for more information on the total cost of the Great Park. On April 18, 2006 Council authorized a traffic analysis of the Great Park Project for \$4,500. On June 6, 2006 a Council Workshop was held to discuss alternatives to the Great Park Project due to the cost of water and road improvements. Council decided to postpone the development of the Great Park Project.
- Revisit Community connectivity Policy (Need Citizen input)

- Seek IGA for long term preservation of “Gateway Towers”.

City Services

- Establish secure water supply, storage and evaluate storm water practices and policies
 1. Staff is pursuing purchase of the three parcels of land needed to expand Goose Haven Reservoir complex and expects this to be completed late 2006 or early in 2007. We currently own 316 CBT units and one Windy Gap unit that was purchased early this year.
 2. Staff received direction to create a Stormwater Utility, charging monthly fees to all properties to generate revenue to fund the Phase II requirements and Lafayette flood control projects. An ordinance creating this Utility and fees will be presented to Council early in 2007.
- Enhance fire response
 1. Inclusion of an ambulance crew with the Fire Department means the fire station is always staffed.
- Mitigate safety issues (speed control) on Hwy 7
 1. We have nine Selective Traffic Enforcement Projects citywide. Two of these have been on Hwy 7 with over 350 citations being issued. The speed trailer has also been deployed along this road. All 10th graders have received traffic safety training in 2006 at the city high schools. Discussions have begun with two vendors about implementing photo radar in 2007.
- Investigate opportunities to promote zero waste and energy conservation and efficiencies
 1. The Waste Reduction Advisory Committee (WRAC) has made both the Oatmeal and Peach Festivals zero waste events (98% and 68% diversion, respectively in 2006) WRAC will be discussing energy conservation at its November meeting with Councilor Phillips. WRAC will review the results of the City-wide energy audit just recently completed.
- Address current budget issues
- Add family changing room at Recreation Center
- Resolve water issues at Coal Creek Cemetery
 1. Closing is scheduled for December 2006 in order to exchange land for water rights. Water tap payment is in 2007 budget.

Process & Procedures

- Establish sales tax goals from forecast information
 1. 2007 was completed as part of the 2007 budget process.
- Promote cultural diversity in city staff, police & fire, volunteers, commissions, and boards
 1. The Latino Advisory Board was commissioned in 2006.
 2. The Library is meeting its goal of having a bilingual staff person in the building during all open hours.
 3. The Police Department continues to participate with Trabajandos Unidos.
 4. In 2006 the Police Department implemented a high school intern program in which minority youth from Centaurus High School intern at the Police Department. A second program to recruit minority officers is also in effect in which the Police Chief mentors two minority applicants that have indicated that they desire to join the Lafayette Police Department – both

are Criminal Justice students at Metropolitan State College and Arapahoe Community College.

- Establish process for tracking and evaluating past Council decisions (“State of the City”)
- Continue to expand and enhance Council-Citizen communication opportunities
 1. Coffee Talks were held on March 18, 2006 at Sister Carmen, and June 10, 2006 at Starbucks. Council had a booth at the Celebrate Lafayette Street Fair on September 30, 2006.
 2. A monthly newsletter from the Mayor is prepared by the Public Information Officer for publication in the Daily Camera “Your Town” section.
 3. The Mayor meets with local school children as they tour City Hall.
- Consider integrating the various City Boards and Commission goals with Council goals