

**Lafayette Energy Sustainability Advisory Committee**  
**Thursday January 12th, 2016**  
**Minutes**

**I. OPENING OF REGULARLY SCHEDULED MEETING**

Chair called the meeting to order at 6:38 pm

Roll call:

Tracy Phillips, Chair

Rachel Bannon-Godfrey, Vice Chair

Becka Gregory (new Senior Admin Coordinator of Recreation)

Curt Cheesman, Director of Recreation

Tom Dowling, City Councilor

John Chinnery

Robb Menzies

Jeanne Stratton

Jennifer Jencks

Antoinette Maes

Jennifer made a motion to approve the November 2015 minutes, Rachel seconded.  
Motion passed

**II. PUBLIC COMMENT**

None

**III. NEW BUSINESS**

**LESAC alternate member candidate discussion**

- The propriety and necessity of the vote last November regarding which candidate to recommend to City Council for the LESAC alternate member position was discussed
- There was lengthy review and interpretation of the bylaws relative to this matter
- **Curt will seek clarification and guidance from the City Administrator and City Attorney**
  - o on the proper procedures to recommend alternate candidates
  - o on whether members must be present to vote on alternate candidates
  - o on what to do in case of a tie vote
- **LESAC will obey that guidance at the February meeting**

**In the coming months, the Chair will review and amend the bylaws**

- **To reflect the position of Energy Consultant**
- **To clarify procedures for future appointments of members and alternate members**

**Potential EDF Fellow for 2016**

- There is currently no well-defined project for an EDF Fellow to work on
- If assistance is needed later in the year, it is possible that we could find interns from CU at no cost
- The Chair will decline the opportunity to pursue an EDF Fellow this year

**Review of City Hall GSHP Analysis - staff report**

- City staff says the GSHP does make sense
- Further information regarding the plans for City Hall would be helpful

- Discussion by City Council has been postponed until January 23<sup>rd</sup>
- A project like this would most likely happen in 2017 - 2018
- This could be done via performance contracts or the general fund
- LESAC funding could be available for this
- Consultant will meet with PPA provider and Bella to get more specific information about the PV array, which will be relocated

### **Project Planning for 2016**

- Outreach applies to virtually everything we do and it will continue
- On-bill finance will continue for now
- Green Business Recognition Program will continue
- Project decisions will be an ongoing process
- Discussion is below under Old Business

### **Budget**

- LESAC currently has \$17,510, could end up with an additional \$22,000 if the on-bill payment project falls through
- Discussed applying for \$15,000 matching grant from Boulder County
  - o \$8,000 to supplement fees paid to Energy Consultant to bring her compensation up to \$53,000 for the year
  - o \$7,000, for a total of \$14,000, to go to outreach
- This would leave \$10,510 to apply to other projects

**Robb made a motion that \$8,000 from the matching grant be used to supplement the contract amount of \$45,000 for the Consultant's continued support of LESAC projects in 2016**

**Jennifer seconded**

**Motion passed**

## **IV. OLD BUSINESS**

### **Antoinette - January Update Report**

- WOW Museum used Green Business Rebate Coupon to purchase an energy efficient dryer and motion sensors
- A Green Business Survey was sent to Lafayette businesses, results will be used to improve Green Business Program for 2016
- Submitted the Boulder County Grant Application final report
- Proposed submitting an application for DOE Sunshot Initiative SPARC (identified by Debbie Wilmot) so Lafayette can
  - o gain access to technical assistance to promote solar
  - o meet requirements for national recognition
  - o develop additional solar initiatives
- Attended EVSE awardee session to begin process to install a charging station at the Recreation Center and submitted required procurement documents
- Attended Regional Government GHG workshop
- Will present at "desserts" event with City Council on March 16 at the library - "2015 Goals & 2016 Directions"

### **Sub Committee updates**

#### **On-Bill Financing (Robb, John)**

Proposal to City Council (Harcourt Brown & Carey)

- All activity was very late in 2015
- Several tracks can be explored
  - o moderate-to-low income only, or available to all
  - o Self-funding microloan program
  - o City funded revolving fund, leverage 3<sup>rd</sup> party “green funds”
- Hoping to form stakeholder meetings
- Have spent \$8K of \$30K so far, Elevations fund has been created
- Yellow flag - financial director concerned that using water bill payment may cause legal concerns, according to the City Attorney we would need city ordinance for this
  - o Issue - water is a “lien-able” utility
  - o Maybe put it on trash bill instead of water bill
  - o HBC will figure it out

### **Outreach (Jenn, Robb)**

- Good job overall with Art Night Out, postcards
- Lea Yancy from Boulder County was extremely helpful in coordinating Boulder County outreach efforts
- LESAC will use the detailed outreach plan provided by Debbie Wilmot , who has also been extremely valuable in assisting with media relations and program promotion
- We need outreach for all projects

### **Website (Jenn)**

- Strong start on updating all LESAC pages last year but city personnel were not available to implement plans due to a variety of factors
- Hasty changes were made to some pages, others are in progress
- Becka Gregory will now work with LESAC on web pages
- Coordination with other departments will be explored
- Members inquired about the status of a LESAC email account; Antoinette had written a formal request in November of 2015 and agreed to re-send to Councilor Dowling and Curt Cheesman

### **EnergySmart (Robb, Jeanne) ,**

- Total of 93 homes requested audits - 56 new, 38 re-engaged; conversion factor (how many households took further action) will be known at the end of March
- Rebate allocation was cumbersome
- Zero uptake on thermostats, installed 98 LED bulbs
- We need to reach those who don't already know about energy efficiency etc, need to reach new population, old houses
- LESAC will not allocate any budget to rebates or quick installs this year
- LESAC will continue to support the program but will not develop a specific program for 2016

### **Carbon Accounting (Rachel, Leia)**

- Will present to City Council in Q1 of 2016
- There is a regional GHG collaboration between local governments to share ideas about GHG inventory strategies and to find ways to collaborate about trans-boundary emissions

### **Green Business Recognition Program (Jeanne)**

- Last year was much more successful than the year before - LESAC will collaborate with Boulder County Public Health to build on the program success of 2015
- LESAC will strive to keep a local City influence on the program while leveraging the resources of the County for local businesses

### **Solar Benefits (Emily)**

- The Solarize Colorado bulk purchasing program that Lafayette participated in was successful
- The EVSE grant application submitted by Antoinette referenced the participation and success of this program

### **Partners in Energy - Xcel (Tracy, Leia)**

- PiE had a second workshop to finalize the vision statement and consider focus areas for program development based on energy profile and past program participation
- A great “brain trust” is developing
- The planning process will last six months and there will be an 18 month implementation plan

### **Energy Policy (Rachel)**

- Rachel will look at the 17 Sustainable Development Goals (SDG) that resulted from COP 21 as they apply to Lafayette throughout this year

**ADJOURN**

**Chair made a Motion to Adjourn at 8:55 pm, Rachel seconded  
Motion passed**