



January 9, 2018

**A G E N D A**

**5:30 P.M.**

**LAFAYETTE URBAN RENEWAL MEETING  
300 S Public Rd (Tangerine)**

**6:30 P.M. OR SHORTLY THEREAFTER**

**LAFAYETTE URBAN RENEWAL MEETING  
City Council Chambers, 1290 S. Public Road**

- I. 5:30 PM – TOUR OF 300 S PUBLIC. RD. (TANGERINE)**
- II. 6:30 PM OR SHORTLY THEREAFTER - OPENING OF REGULARLY SCHEDULED MEETING**
  - A. Roll Call
- III. PUBLIC INPUT**
  - B. Items from the Public
- IV. MINUTES**
  - C. Minutes from the November 14, 2017 Meeting
- V. STAFF REPORTS/PRESENTATIONS**
  - D. Presentation from Community Development Director Westover
  - E. Presentation from City Attorney Williamson
  - F. 2018 Public Art
  - G. 2018 Governor's Award
  - H. 2018 DCI Conference
  - I. Front Porch Project
  - J. Sales Tax Update
- VI. NEW BUSINESS/COMMISSIONER REPORTS**
- VII. EXECUTIVE SESSION**
  - K. According to C.R.S. 24-6-402(4)(e), for determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators pertaining to property on Baseline Road.

# RECORD OF PROCEEDINGS

## CITY OF LAFAYETTE LAFAYETTE URBAN RENEWAL AUTHORITY MEETING

November 14, 2017

### Opening of the Regularly Scheduled Meeting

#### Call to Order

Chair Muller opened the November 14, 2017 meeting of the Lafayette Urban Renewal Authority (LURA) at 6:33 p.m. in the City Council Chambers at 1290 South Public Road, Lafayette, Colorado. Those present were Chair Muller, Vice Chair Cutler, Commissioners Gross, Williams, and Ramos. Commissioner Harkins arrived at 6:53 p.m.

Absent: Commissioner Pomeroy

Also present was Executive Director Roger Caruso.

#### Public Input

No public input was received.

#### Minutes from the October 10, 2017

Caruso asked to amend the October 10, 2017 minutes to reflect Vice Chair Cutler instead of Commissioner Cutler, and delete the reference to the parking lot agreement for 811 S. Public Road. Williams made a *motion to approve subject to the proposed changes*. Seconded by Gross. All voted in favor.

#### Staff Reports/Presentations

##### Resolution 2017-02 / Adoption of the Amended 2017 Budget

Caruso stated that the 2017 Amended Budget, which was discussed in detail at the October 10, 2017 meeting, needs to be approved through a resolution. Cutler had questions regarding the moving administrative fee vs. revenues and staff resources given to LURA in relation to the fee paid. Caruso requested approval of Resolution 2017-02. Moved by Cutler seconded by Williams. All voted in favor.

##### Resolution 2017-03 / Adoption of the 2018 Budget

Caruso stated that the 2018 Budget, which was discussed in detail at the October 10, 2017 meeting, needs to be approved through a resolution. Caruso requested approval of Resolution 2017-03. Moved by Williams seconded by Ramos. All voted in favor.

#### Shop Small Saturday

Caruso mentioned that November 25 is Shop Small Saturday. Shop Small Saturday celebrates small businesses and lets them know that their tax dollars support police, fire, streets, and other City services. Caruso mentioned that Debbie Wilmot handles Shop Small Saturday and asks the businesses to feature a special product in-store, give a discount, or offer an item for free to draw buzz. Caruso mentioned the businesses in LURA that will be participating in Shop Small Saturday.

#### 2018 Governor's Award

Williams discussed the 2018 Governor's Award and proposal to submit The Collective for review, Best New Addition to Downtown. Due date for submittals is February 1. Williams mentioned there is time to submit another proposal for review in a different category. Cutler asked if we should apply

for more than one Governor’s Award. Williams and Caruso stated they would contact DCI to see their thoughts, and if DCI supports more than one submittal, Williams will present the application at the January 9, 2018 LURA meeting.

**Front Porch Project**

Ramos discussed the current 75% streetscape plans including signage. Ramos discussed the timing with a hope of getting the construction drawings out for bid in December. Ramos, Muller, and Caruso will review the drawings and provide feedback to Munding Design to get the final construction drawings drafted.

**New Business/Commissioner Reports**

Muller stated Cutler and Ramos are the longest serving LURA members with everyone else being on the authority from 2015 or after. As such, Muller requested an urban renewal authority refresher. Caruso stated he would work on scheduling the City Attorney and Community Development Director to present at the January meeting.

Cutler discussed the various City boards and LURA interactions. Cutler would like the authority to look back at past projects to see how the various City boards and LURA interacted and the successes.

Harkins discussed that she and Williams met with a few persons on the Historic Preservation Board and Historical Society to discuss working better together. Harkins mentioned that if workshops with the various City boards and LURA could be worked into the schedule, it may build some collaboration with projects.

Williams asked about the City’s Comprehensive Plan Policy D.45 and asked if an update to the LURA Architectural Standards has occurred. Caruso mentioned that he will provide the authority something in January, and potentially have Community Development Director Westover discuss at the January 9, 2018 LURA meeting.

**Adjourn to Executive Session**

*Cutler moved to allow Commissioner Pomeroy to listen to the Executive Session recordings if he chooses. Seconded by Ramos. All voted in favor.*

*Cutler moved to adjourn to Executive Session, according to C.R.S. 24-6-402(4)(e), for determining positions relative to matters that may be subject to negotiations developing strategy for negotiations and instructing negotiators pertaining to property on Baseline Rd. Ramos seconded the motion. The motion passed unanimously.*

**LAFAYETTE URBAN RENEWAL AUTHORITY, COLORADO**

ATTEST:

\_\_\_\_\_  
Kevin Muller, Chair

\_\_\_\_\_  
Roger Caruso, Executive Director

The minutes herein are a summary of the business conducted at this meeting, not a verbatim transcription. Only the actions taken and text appearing within quotation marks are verbatim.