



Lafayette Public Library iPad Loan Policy

Adult Name: _____	Minor's Name: _____
Library Card #: _____	Minor's Library Card #: _____
Phone Number: _____	
Email: _____	

ADULTS: iPads are available for loan for in-library use at the upstairs adult service desk on a first-come and first-serve basis to all Lafayette Public Library Cardholders (17 yrs or older) in good standing (Eligible Cardholders).

MINORS AGE 11 thru 16: Eligible Cardholder's, who are the parent or guardian of a minor child, who is also a Lafayette Public Library Cardholder in good standing, may obtain an iPad for use by the minor. The minor's use of an iPad must at all times be under the direct supervision of the parent or guardian.

LIABILITY: The Eligible Cardholder is liable for any loss or damage of an iPad and its appurtenances (power cord, adaptor and case) during their use or the use of their minor child or ward and the Eligible Cardholder further agrees to promptly pay all costs incurred by the City of Lafayette ("City") to repair or replace the iPad. Any damage or the loss of an iPad must be immediately reported by the Eligible Cardholder to Library personnel.

USE REQUIREMENTS: Eligible Cardholders accept the iPads AS-IS and the Library is not responsible for any hardware or software malfunction, loss of data or interruption of service. All use of an iPad must be in accordance with the **Library's Internet and Acceptable Use Policy**, a copy of which is available at the upstairs check out desk. iPads may not be removed from the Library at any time, must remain within their protective case, and should not be left unattended. Any Eligible Cardholder who violates the terms and conditions of this policy may as deemed appropriate by Library Staff have their use of an iPad be restricted or terminated.

LOAN PERIOD: The loan period for iPads is two (2) hours per day with no renewals. iPads shall be returned to staff at the upstairs service desk and a return shall not be deemed complete until the iPad has been inspected by staff. Eligible Cardholders must delete all files and downloads created during their use and all iPads must be returned no later than 15 minutes prior to the Library's closing.

FINES: Late returns shall be subject to a charge of \$5.00 per hour.

By my signature below I acknowledge that I have read and understand the terms and conditions set forth herein and shall abide by such terms and conditions.

Signature: _____

Date: _____