



Volunteer Information

Art Night Out 2019 ~

May 10 – Conjunto Colores

June 14 – Cass Clayton Band

July 12 – Moors & McCumber

August 9 – WhiteWater Ramble

September 13 – The Hazel Miller Band

Please:

- Show up on time and remain to the end of your shift.
- Remember that your work helps us comply with liquor serving license and insurance regulations. We must have people monitoring every entrance so that visitors do not leave the designated area with liquor. We must have trained people checking ID's and serving liquor.
- Contact Rachel if you can't make your time slot or if you can volunteer for more times/events.
- If you have preferences (ie don't want to serve liquor) or restrictions (ie can't stand for long times), let Rachel know and she will slot you in an appropriate position.
- Be flexible. Arts Night Out is subject to many variables in weather, attendance, etc. Be willing to switch positions and accommodate for whatever happens.
- Promote ARTS! Lafayette, City of Lafayette, artists, & local merchants.
- Wear your ID badge to identify yourself as an official representative. Return badge to Rachel at the end of your shift.
- If you have problems, concerns, or issues please talk to Rachel or Booker. Speak up!
- Get your free drink coupon at the end of your shift. THANK YOU!

Steps at the liquor serving table

1. We ID everyone under 40.
2. ID check and distribution of bracelet that identifies visitor as authorized drinker.
3. Cash payment and purchase ticket given to buyer. May buy more than one ticket at a time.
4. Customer gets in wine or beer line. One drink served per person at a time. (must see bracelet)
5. Stamp on hand per purchase. 3 drink maximum = 3 stamps.

Contact Information **Rachel Hanson, 303.520.3798 cell rachel.hanson@cityoflafayette.com**
Susan Booker, 303-661-1260, susanb@cityoflafayette.com

Frequently Asked Questions

- **Bathrooms – South side of Starkey building and porta potties in parking lot.**
- No dogs allowed at city events. [Resolution 2016-44](#) allowing only service animals at city-sponsored events
- Water – sold at ticket station
- We accept Credit cards with Square processing.
- ATM –One Stop Food and Gas and at Chase Bank
- Parking – anywhere along local streets is fine, or in local city lots
- Restaurants – The Post, Eats and Sweets, Community, and William Oliver. Suggest any local restaurants
- Food trucks will be available serving food near the beer station from 5:00-9:00
- Kids events 5:00-7:00 – face painting, magic show, balloon artist, stilt walker, and more
- Bands play 6:30 – 9:00 with a 15 minute intermission
- Art Market on Public Road 5:00-9:00

“Speaking Points” when you’re volunteering

Welcome visitors and thank them for coming.

Promote ARTS!Lafayette that supports local art organizations, events, and individuals through:

- Sales of beer and wine
- Online via the Arts Lafayette website donation button
- Donations are tax deductible (beer and wine purchases are not tax deductible)

Trouble Shooting: What to say and do if problems arise:

You do not have to handle anything adverse alone. Please get assistance from Rachel, Booker, or ARTSLafayette board members. There are also 3 Lafayette Police Officers on duty.

To the following complaints –

I don’t want to show my ID (“I’m old enough to be ...”)

Why can’t I buy more than one drink at a time? (or see the additional person’s bracelet)

Why can’t I leave the area with a drink?

Why can’t I have more than 3 drinks?

“The Art Night Out liquor license and insurance govern these practices. The City of Lafayette has a no open container law. If our events do not adhere to the restrictions that are part of the license and insurance, we cannot continue to serve liquor.”

NO DOGS ALLOWED AT CITY EVENTS. This means, please leave your dog home when you come to Art Night Out. Hot pavement, crowds, and other dogs can affect your pet’s safety and well-being at public events. We love your dogs, but let’s keep them safe!

If someone seems drunk-

- Get assistance.
- Get them a water, suggest the person have something to eat or that it seems like they have had enough for tonight.
- Be firm and polite.
- Find Officer on duty, Susan Booker or Rachel for assistance.
- These are rare occurrences, but need to be handled appropriately.